

Halyna Panasyuk
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OBJECTIVE: To secure a position as a paralegal.

EDUCATION

Montclair State University - Montclair, NJ

Degree: Bachelor of Arts

Major: Justice Studies

Concentration: Paralegal Studies

Minor: Justice and Families

Overall GPA: 3.491

Major GPA: 3.854

Date of Graduation: December, 2013

Bergen Community College - Paramus, NJ

Associate in Science

Date of Graduation: August, 2011

RELATED COURSE WORK

Social Justice & Family Policy

Children's Rights/Child Advocacy

Introduction to Family Studies

Juvenile Delinquency/Juvenile Justice

Research and Writing for Paralegals

Computer Applications in Legal Environment

Law & Litigation

Theoretical Issues in Justice Studies

Immigration Law

Wills/Trusts/Probate Law

Negotiation/Mediation/Arb.

Juries and Justice

SKILLS

- Paralegal Certificate
- Languages: English; Russian; Ukrainian; Polish.
- License: Board of Nursing Certificate – Homemaker (HHA)

INTERNSHIP/SENIOR SEMINAR

Division of Child Protection & Permanency (DCPP)

100 Hamilton Plaza, Paterson NJ

September, 2013 – December, 2013

- Did field work and observed home visits, family meetings, and family reunifications.
- Assisted Case Workers and Paralegals in organizing files.
- Made phone calls.

WORK EXPERIENCE

Loving Care Agency, NJ 07601

Certified Home Health Aide

June 2009 – Present.

- Provide health monitoring, housekeeping, and companionship.
- Provide routine care for clients.
- Assist clients in everyday living activities.

ACTIVITIES & HONORS

- Dean's List at Montclair State University
- Certificate of Achievement: The National Youth Leadership Forum on Law. *In recognition of academic success and commitment to the legal field.*
- Honor's List at Bergen Community College

REFERENCES AVAILABLE UPON REQUEST